**MINUTES OF THE MEETING OF**

**ELLESBOROUGH PARISH COUNCIL HELD**

**ON MONDAY 17th JULY 2023 AT 7.30PM**

Present: Councillors:

D Hares, M. Glover, S Withey, D Panikkar

Parish Clerk: J. McKeown

3 members of the public were in attendance

**Action**

**Item 4.1 Chairman’s Introduction to the meeting –** the meeting was chaired by Councillor Panikkar

**Item 4.2 Apologies** were accepted from Councillor’s McGrail, and Holman

**Item 4.3 Open Forum.** The following points were raised: -

* Questions were raised to EPC regarding the overlooking of Hastoe Affordable Housing properties and the hedge frontage of the same
* Future tenants of Hastoe Affordable Housing should be invited to feature in Ellesborough magazine
* Can the bus service in Chalkshire Road be improved – currently just 4 a day **DP**

**Item 4.4 Declarations of Interest**. None declared

**Item 4.5 Minutes.** The minutes of Annual General Meeting held on the 15th of May 2023 were unanimously approved and signed by the Chairman.

**Item 4.6 Dunsmore vacancy** there still existsa Councillorvacancy – continue advertising

**Item 4.7 Road Safety Issues.**

* Councillor Panikkar told the meeting that she has requested details of the new guidance for MVAS from Jackie Binning but is still awaiting a response. Follow up required **DP/JB**
* Councillor Panikkar also read out the latest data on speed surveys demonstrating continued traffic speeding on Chalkshire Road. Speak to PC Lee Turner and Alan Cripps **DP**
* Incidents on the new section of Nash Lee Lane – two vehicles crashed into front garden. On talking to Jon Deas of EKFB Councillor Panikkar was told this was one drunk driver and another under the influence of drugs!

**Item 4.7.1 Coombe Hill Parking** – National Trust are keen to set up charging for this car park. A meeting to be set up with Bucks Parking Department to discuss **DH**

**Item 4.7.2 Bus Stop Hardstanding –**Located at the A4010 junction with North Lee Lane**.** Clerk said North Lee Lane is due to be closed by HS2 and Network Rail on the 18th August 2023 for several months. This will leave just one exit from the lane so if there is a hard winter, vehicles will not be able to exit the lane up the slope. Clerk to ask Network Rail if they can fund the hardstanding which will allow Bucks Council to add a Grit Bin to help resolve this.

Follow up **JMcK**

**Item 4.8 Recreational Facilities.**

**Item 4.8.1 Playground equipment inspections** Each Parish now must arrange inspections directly. EPC were not informed of this by BC and the cost has increased from £97 + vat to £195 + Vat as we do not have Bucks Council spending powers. The higher cost was unanimously approved given next year we can approach RoSPA who may be cheaper.

**Item 4.8.2 Allotments –** No.2 South is still vacant

**Item 4.8.3 Allotment Green Waste area –** now completed and allotment holders have keys for access to this area

**Item 4.8.4 Risborough Rangers –** new season will start early September

**Item 4.8.5 Queen’s Jubilee Trees -**mulch mats have been placed around them for protection

**Item 4.8.6 Activities Box -**in playground has been topped up with paper, pens, and books etc

**Item 4.7.7 Pedestrian gate to recreation grounds -**the new self-closing gate has been installed. Steve Webb to level off the ground beneath it with hardcore **JMcK**

**Item 4.7.8 Russell Arms article –** this is still required for addition to the website **MG**

**Item 4.8 Finance.** The savings and current account balances as per the reconciliation statements of 30/06/2023 were £25771.70 and £18264.04 respectively and were checked and signed off by Councillor Panikkar.

The following payments made since the last meeting were approved:

800337 £705.05 Grass cutting May 2023

800338 £160.00 Green Waste Area installation

800339 £713.05 Hares & Son Coronation event food

800340 £405.00 Secure a Field recreation grounds gate

800341 £45.00 Open Spaces Society annual subscription

800342 £460.80 TEEC annual website hosting subscription

800343 £705.95 Grass cutting June 2023

800344 £406.51 Glasdon Dog waste bins x 2

800345 £269.98 Clerks office and expenses 01/004/2023-30/06/2023

**Item 4.9 Planning.** The application for a new car port at 75 Chalkshire Road was discussed and given local opposition, EPC agreed this application should be objected to **MM**

**Item 4.10 Affordable Housing.** Councillor Hares stated that at the 5th July planning committee meeting the Hastoe affordable housing application has been delegated to the Service Director of Planning and Environment for approval, subject to the satisfactory completion of a legal agreement.

**Item 4.10.1** Hastoe affordable housing will be conducting a site survey during August 2023

**Item 4.10.2** EPC to consider affordable housing overlooks, extra tree planting, and hedge frontage as part of the S106 agreement **EPC**

**Item 4.11 Clerks Report, Correspondence, Circulars and Consultation Documents**

**Item 4.11.1 Bucks Council Grass Cutting Devolution** – Clerk distributed a spreadsheet showing tenders from three potential contractors. The spreadsheet demonstrates that Steve Webb continues to offer the best prices overall with the two other contractors between £1500 and £2400 per annum dearer. Subject to the Chairman’s approval it was unanimously voted to offer the next five-year contract to JW Mowing Services (Steve Webb) **MM**

**Item 4.11.2 Footpath before the Church** –Ellesborough Road. The new permissive footpath signs have been installed. Clerk showed photographs of the new signs

**Item 4.11.3 Terrick Roundabout** Clerk has received a complaint about the condition of this roundabout – keep left sign damaged, overgrown, and dirty. Councillor Panikkar to contact Fix-My- Street to action improvements **DP**

**Item 4.11.4 Annual Parish magazine contribution –** Clerk suggested £800 annual donation was due to the magazine. Unanimously approved and cheque raised and signed **JMcK**

**Item 4.11.4 New Footpath from A4010 garage to the Nursing Home -**email received from Judith Wainwright stating that design work is now complete and they are liaising with HS2 to avoid any conflict with their work. The scheme is expected to be delivered in 2023 – dates to follow.

**Item 4.11.5 Graffiti –** this has now been cleaned off from the speed signs on Chalkshire road

**Item 4.11.6 Website magazine addition –** Clerk has been informed that the magazine, will in future, be produced using InDesign software which will provide a digital copy as well as the printed edition. Clerk to speak to Richard Jennings to see how this will affect our website **JMcK**

**Item 4.12 Dunsmore.** Councillor Hares stated nothing to report currently

**Item 4.13. HS2.** Latest on Stoke Mandeville bypass – the earthworks have commenced but this project is not expected to complete until 2024

**Item 4.14 Fields in Trust.** Nothing to report currently

**Item 4.15 Matters of report** EPC Laptop needed repair at Wendover Computers last week but it was reported that the hard disk is worn and due to fail at any time. It was agreed by EPC that a new laptop be ordered as a replacement urgently **JMcK**

**Item 4.15.1 Tree planting Mr G Bird –** the request is for a permanent tree rather than a moveable plant. **DP**

**Item 4.16 Bugler** In the absence of a bugler for this year’s Remembrance Day it was suggested that we use a recorded “Last Post” and “Reveille.” Councillor Glover to arrange **MG**

**Item 4.17 Coronation charity donations –** Clerk stated we had a net profit of £984.40 from the celebrations to be divided between Wendover Dementia Support and Chilterns MS Centre. It was suggested and approved to raise two cheques for £500 to each charity

.

**Next Meeting** The next meeting will be held at Dunsmore Parish Hall on Monday 18th September 2023 at 7.30pm. Please note there is limited parking at this venue so car share if possible

The meeting closed at 20.32 hrs.

Signed

M McGrail

Chairman

Ellesborough Parish Council